

Speaker		Actions
	<p style="text-align: center;"><b><u>WILLINGTON SURGERY</u></b>  <b><u>PATIENT PARTICIPATION GROUP MEETING</u></b>  <b><u>HELD 21.1.2016 - 7 p.m.</u></b>  <b><u>VENUE: Willington Surgery, Kingfisher Lane, Willington,</u></b>  <b><u>Derby's</u></b></p> <p><b><u>Present:</u></b> Ralph Bacon, Christine Bould, Dr. Ros Farrow, Joyce Hargreaves, Pat Harvey, Margaret Hooley (Chair), Peter Horridge, Janice Heier (Treasurer), Sally Lovatt, Colleen March (Minutes), Michael Pritchard, Louise Sheck (Practice Manager), Lorraine Slack, Chris Thorne, Ann Wood,.</p> <p><b><u>Apologies:</u></b> Joan Burton, Val Shelton</p>	
Dr. Farrow	<p><b><u>Surgery Update: Care Quality Commission (CQC) report:</u></b>  The G.P. Surgery has recently been visited by staff from the CQC for assessment. The Surgery received a 'good' report. The report is broken down into 4 categories and no categories were highlighted as needing improvement. This is an excellent result, and the findings of the report will be on display in surgery, and also on line via surgery webpage.  <u>Key findings noted listed below:</u>  Staff understood their roles offering a safe, effective, caring service - responsive to people's needs  Staff understood their responsibilities and the team are well led  Patient's needs - care plans in place and delivered  Support of Pharmacy / District Nursing staff etc., show good evidence that all teams communicated well.  Only points raised as <i>concerns</i> - being that some learning points had not been shared with the wider team, and not all staff had had their appraisals recently.  The next inspection will be due again within the next 3 – 5 years.</p>	
Dr. Farrow	<p>General discussion took place within the group regarding the results, Dr. Farrow stated that the outcome showed everybody cares for the patients, not just the 1-1 during G.P. visits, but also District Nurses/ and the wider team.</p>	
Margaret Hooley	<p>Margaret advised that CQC staff, as part of their assessment, will look in local newspapers along with patients complaints to gain information on the surgery, often prior to their arrival</p>	
Chris Bould	<p>Chris confirmed that she had been able to advise staff from the CQC regarding PPG meetings etc. and also confirmed that people in the village do ask PPG members for surgery updates etc.</p>	

Louise Scheck	<p><b><u>Surgery vacancies – update:</u></b> Louise confirmed that a new G.P. partner had been appointed Dr. Katie Cowley, who will work Monday am, all day Wednesday, and all day Friday. Dr. Khan will remain as a locum on Fridays until Katie arrives. Dr. Stephen Sheppard remains as a salaried G.P. and Dr. Raj/ Dr. Ruddle will continue to help out.</p>	
Margaret Hooley Janice Heier	<p><b><u>Dementia Training:</u></b> Margaret and Janice both recently attend the surgery ‘Dementia Training’ confirming that they had found the training extremely helpful and interesting. Louise advised that Willington Surgery has achieved a ‘Dementia Friendly’ surgery, being one of 8 pilot schemes taking part in this scheme in the local area. Louise confirmed more ‘Dementia Friendly’ training will be available later in the year. New badges for staff and signs for surgery have been ordered in line with the Dementia Friendly ethos.</p>	
Peter Horridge	<p>Peter advised he had used Dementia UK personally, and found the service excellent, and would highly recommend it.</p>	
Margaret Hooley & Janice Heier	<p>Margaret suggested that it may be useful to hold a session of Dementia Friendly training – specifically for carers of Dementia patients. Janice advised that Patient Information linked to Dementia would be helpful</p>	
Louise Scheck	<p><b><u>Willington G.P. Training Practice:</u></b> Louise advised that Willington Surgery would be a ‘training practice’ for new G.P.’s - Dr Saunders would commence the training programme in August 2016. Dr Farrow advised most of the G.P.’s would be sharing this new training scheme by overseeing the new ‘training G.Ps,’ via assessments etc.</p>	
Chris Bould	<p><b><u>Intravenous Anti Biotic:</u></b> Chris had been approached by a surgery patient to enquire if the G.P's surgery could offer an ‘intravenous anti biotic’ service on site. Currently the patient has to visit the local hospital to access this care. Dr. Farrow advised that some District Nurses had been trained to provide this care, however this skill set has to be used regularly to maintain high standards, and as there are currently very few patients requiring this treatment, it is not something the surgery could consider providing at the moment, surgery are not contracted to provide this service at present.</p>	
Colleen March	<p><b><u>Minutes of the last meeting:</u></b> Colleen thanked Sally for standing in during October and November to record the group minutes. November minutes were approved as a true record of the meeting. Quick discussion took place regarding the ‘remembrance tree’ planted for Mary – photos of the tree planting had been taken, and will be circulated when printed.</p>	Page 2

Janice Heier	<p><b>Treasurers Report:</b> Janice advised 88 pence interest had been paid from April 2015. Payments to be made to surgery include monies for purchase of vaccine bag and ear syringe equipment, along with payment for the weights required for chair exercise groups. £13.05 payment made for the plaque accompanying Mary's tree, along with £22.00p paid for the tree itself. Members of the PPG also agreed to pay for a 4 panel courtesy screen for use within surgery premises. Janice currently holds £1,686.67p in the bank – taking into account the above mentioned purchases.</p>	
Peter Horridge	<p>Peter enquired how the PPG had raised these funds, and was advised that initial monies had been received from the old 'Repton Care Group', the rest had been raised by various events / quiz nights / sale of books/ games fundraisers along with patient donations.</p>	
Chris Bould	<p>Chris enquired if any members of the group were interested in taking part in another quiz – the last quiz raising £173. Some attendees did express an interest and Chris will look towards possible dates available.</p>	Christo gain dates
Louise Scheck	<p>Louise confirmed that a letter had been received from Clarke &amp; Partners highlighting need for annual wheelchair service, cost £45, Dr Saunders is in need of a new I Pad , a new Warfarin testing machine is required at a cost of £900, and a new Auriscope is also required. All this equipment requiring additional expense for surgery at this time. Discussion took place within the group as to how PPG members could help with these equipment needs.</p>	Peter may help with I pad Joyce may help with a uriscope Chris B may help with Clarke & Partners
Margaret Hooley	<p>Margaret highlighted two events being held locally, - YMCA London Rd Derby and Belper venues, by Southern Derbyshire Clinical Commissioning Group, dates and venues circulated to the group.</p>	
Janice	<p><b>Any other Business:</b> Janice enquired if it might be feasible to set up a diabetic support group locally. Louise agreed to speak with Wendy – to look at the possibility of arranging group/meetings. Colleen also advised she would enquire to see if any groups are already in situ in the Derby area and feedback.</p>	Louise to speak with Wendy Colleen to seek groups that may already be up and running
Sally	<p>Sally is keen to try and develop a Dementia Friendly community, and suggested a meeting to try and explain to patient's about problems in practice. The group discussed perhaps organising an 'open evening', to move on with Dementia in the community, and also to focus on 3/ 4 long term conditions i.e. heart health, stop smoking, stoke, asthma etc. Louise will ask the G.P.'s what their thought are in relation to health priorities, and will feed back to the group.</p>	Louise to enq from GPs health priorities  Page 3

Peter Horridge	Peter, who is new to the PPG, enquired what his responsibilities are in relation to the group. Feedback included: 'Please encourage more people to join the PPG' to help support the surgery in relation to open evenings, newsletters etc., Also the surgery are keen to receive patients and public feedback on their services to help improve their patients experience. PPG members also provide a channel of communication- breaking down barriers, and enabling sharing of information.	
Joyce Hargreaves	<p>Joyce enquired if 'unwanted xmas gifts' could be put forward as raffle gifts. This was deemed a very good idea, with a focus on the Easter raffle,</p> <p><b>The next meeting will be held on February 18<sup>th</sup> – 7pm.</b></p> <p>Future meeting dates for information: (No meetings Aug/Dec)</p> <p>17<sup>th</sup> March  21<sup>st</sup> April  19<sup>th</sup> May  16<sup>th</sup> June  21<sup>st</sup> July  <i>Aug no meeting</i>  15<sup>th</sup> September  20<sup>th</sup> Oct  17<sup>th</sup> Nov  <i>Dec No meeting</i></p>	Page 4