

Speaker	<b>WILLINGTON SURGERY</b> <b>PATIENT PARTICIPATION GROUP MEETING</b> HELD 18 <sup>TH</sup> FEBRUARY 2016 – 7 P.M. VENUE: Willington Surgery, Kingfisher Lane, Willington, Derby	Actions
	<p><b>Present:</b> Ralph Bacon, Christine Bould, Joyce Hargreaves, Peter Horridge, Janice Heier (Treasurer), Sally Lovatt. Colleen March (Minutes), Michael Pritchard, Louise Scheck (Practice Manager), Val Shelton, Chris Thorne,</p> <p><b>Apologies:</b> Joan Burton, Pat Harvey, Margaret Hooley, Lorraine Slack, Ann Wood</p> <p>January 2016 minutes agreed as a true record.</p> <p><b>Diabetes UK:</b> Following on from an enquiry last month, the group was informed Diabetes UK currently have active group meetings both in Derby and Burton On Trent. Contact details provided.</p>	
Janice Heier	<p><b>Treasurers Report:</b>  During January 2016 payments had been made for Vaccine Bag, Ear Syringe equipment and Weights for chair based exercise classes. Balance Sheet currently shows £236.93p held in the Current account, and £1,842.33 held in the Reserve account.  Items still requiring payment – surgery screens, and £21.47p to be deducted for the purchase of Mary’s memorial tree.</p>	
Christine Bould	<p><b>Clarkes Wheelchair Services</b> Annual maintenance. :  Further discussion took place regarding this annual fee £45.00p + VAT for Wheelchair Service annual check, it was agreed to approach the company directly to provide this on-going service.</p>	
Peter Horridge	<p><b>South Derbyshire Clinical Commissioning Group</b> (CCG) – recent event held for Patient Participation Groups: Several PPG members attended this event. Peter advised the group it had been quite enjoyable and informative for him. Hand out sheets from the event showing slide information were circulated along with ‘how can you help’ sheets presenting the group with three main questions:</p> <ul style="list-style-type: none"> <li>• What do you think about the suggested role? Are we missing anything?</li> <li>• What do you think about the support we can offer? Are we missing anything?</li> <li>• What are your training needs? Can you discuss with your PPG</li> </ul> <p>Brief discussion took place within the group. Margaret has suggested this item be placed on the Agenda for March – for further discussion. Any completed forms to be returned to Margaret Hooley who will forward onto CCG staff.</p>	CCG event – to be placed on March Agenda
Sally Lovatt	<p>Sally enquired what type of resource / and if the CCG’s had spare resource to offer the PPG’s.  Discussion took place regarding the importance of good communication – and using innovative ways to communicate news/ feedback. Patients can already read the PPG minutes on the surgery website, along with hard copy format within surgery. Sally advised results from Friends and Family surveys asking ‘how do patients wish to be kept informed’ - answers indicated mostly via the surgery premise. Discussion took place regarding how to attract new members to become involved with PPG, in particular younger members.</p>	

Louise Scheck	<p><b>Surgery Update:</b> Louise confirmed that Dr. Katie Cowley, new G.P. Partner will start work on Monday 22<sup>nd</sup> February. Dr. Steven Shepherd remains as salaried G.P at the moment, but will be leaving at the end of February. Dr. Raj will continue to work Monday / Tuesdays all day. Dr. Ruddle will continue to work Wednesday afternoons. Louise is aware cover for Fridays will be required in the future and hopes that Dr. Khan may consider covering Friday sessions short term. The surgery were 12 sessions short, with Dr. Cowley covering 5 of these sessions – 7 sessions still require additional G.P. input. Therefore an advertisement is currently in place to recruit an additional 7 session partner, the closing date for this post is 11<sup>th</sup> March 2016, interviews will be held one week after the closing date. Louise explained a ‘G.P session’ is (AM) 8.30 – 11.30 am, and (PM) 3pm – 5.30 pm.</p> <p>Louise also advised the meeting, that although the rooms within the building were being used by several outside agencies i.e. 5 Consultants use the rooms from Royal Derby Hospital, and Community Mental Health staff visiting Thursdays. There has also been disappointing news that Psychology and Physiotherapy staff have pulled away from room usage with a loss of costs to help run the building. However, staff from the Circle Group are visiting in the near future with a view to possible rental/room usage. It is hoped that ‘word of mouth’ may help promote the high standards within the G.P. premise – to encourage further usage.</p> <p><b>Health Priorities to focus on for upcoming Health Event :</b> Louise had discussed with Dr. Farrow which health priorities would be most beneficial as a focus for the upcoming health event, the following five conditions were put forward:  <b>*Diabetes, * Weight, * Patient Education, * Joint Pain, &amp; * Dementia.</b>  A discussion followed regarding the long waiting times for access to Physiotherapy Services.  Michael offered support for the event.</p>	
Michael Pritchard		
Chris Thorne	Chris enquired if information relating to Arthritis could be displayed within the Surgery	
Sally Lovatt	Sally enquired if information regarding ‘Long Term Conditions’ could be included at the health event. Sally also suggested that it may be helpful to place an advance notice of the health event in Newsletter to help with promotion. Also possibly place information on Facebook ‘events page’ along with local mail drops, and usage of email addresses on friends and family site to circulate event information.	
Louise Scheck	<p>Louise advised she would be happy to talk at the event to explain what happens within the surgery – the demands on surgery etc. Brief discussion took place regarding patients who are not informing surgery when they had changed addresses/ changed telephone contact details /etc.</p> <p><b>‘Health Event’</b> It was agreed that a team would need to work closely together – gathering data, arranging stands etc. It was suggested a rota system would be required to help cover the event evenly. It was felt that inviting ‘Diabetes and You’, along to the event to provide a talk would be helpful. Louise will ask if they could provide a session in the evening, although costs would be incurred. Discussion took place within the group regarding suggested business</p>	Louise to enquire re cost for ‘Diabetes and you’ session

<p>Joyce Hargreaves</p> <p>Louise Scheck</p>	<p>contacts – for raffle prize: Christine agreed to contact : Green Man Pub, Rising Sun Pub, Willington Post Office, Willington Flower Shop, Mulberry Beauty, Dollies Hairdressers, Barbers &amp; Bettys. Peter will contact : Persimmon Homes,   The Bulls Head, The Dragon, Sue at Tangent Treasures, Darryl at Bi Design, Repton Headmaster, The Boardwalk at Mercia Marina.</p> <p><b>A date of 22<sup>nd</sup> June (Wed) was suggested for the Health Event.</b></p> <p><b><u>Any other business:</u></b></p> <p>Joyce had been asked to approach the meeting with an enquiry relating to access to Diabetes appointments with Sister Wendy. A patient had been asked to make a 2 week follow up appointment with Sister Wendy, but had been advised all appointments for February had been taken, and dates for March could not be booked, as not showing on the appointments system.</p> <p>Louise confirmed that appointments for Sister Wendy were only released 3 weeks in advance, the reason surgery have chosen this system is to help reduce ‘did not attend’ appointments. Louise explained it had been proven that patients who had booked appointments 6– 8 weeks in advance sometimes had forgotten the appointment due to the lapse in time. Louise informed the group that G.P. appointments are also only released 3 weeks in advance. During January 2016 – 11 hours had been lost from G.P. time due to patients not attending their appointments.</p> <p>Val Shelton informed the meeting she had also attended the recent Dementia training, and had found it very interesting and informative. Meeting closed 8.30 pm Any Easter raffle items – please ‘drop off’ with Sally in Pharmacy. Next meeting <b>THURSDAY 17<sup>TH</sup> MARCH 2016 7 P.M.</b> (New members always welcome) PPG Annual General Meeting – 19<sup>th</sup> May 2016</p>	
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