

# Willington Medical Practice Patient Participation Group (PPG)

## AGM

Thursday 16<sup>th</sup> June 2011

**Present:** Christine Bould, Beverley Bowman, Joan Burton, Sonya Harlow, Janice Heier (treasurer), Margaret Hooley, Sally Lovatt (secretary), Lucine McLean, Mary Ross, Louise Scheck, Chris Thorne, Emilie Whitley, Ann Wood, Dr K Farrell

**Apologies:** Jim Ault, Jill Cownie, Pat Harvey, Annette Jennison (chair),

### Welcome and report of the previous 12 months

CT acted as chairperson in the absence of AJ. The chairman welcomed everyone to the AGM and thanked them for coming. The group were very pleased to welcome 4 visitors. A summary of the past year was provided and the committee were thanked for their support and commitment during the past year. The group have held a number of fundraising events which included 'Lucky Squares' at Willington Marina, cake raffles, cake sale at flu clinics and teas and raffle at recent Summer Event. The surgery was supported with the provision of bereavement packs. Carers were supported by a coffee morning and at the 'Summer Event'. We have continually striven to raise the profile of PPG.

### Treasurer's report

The treasurer provided a comprehensive report and was thanked for her hard work. JH suggested a letter of thanks to go to auditor together with a token gift. A copy of the report will be filed with the AGM minutes. JH wondered whether a minimum amount of money should be kept in the current account as we have little routine outgoings. Most receipts are paid straight into the Reserve Account. This was agreed.

### Election of Officers

Due to pressure of work AJ has resigned and a letter of thanks will be sent to her. CT agreed to move in to the position of Chairperson and the secretary, S L, and treasurer JH volunteered to continue with their posts. These members were elected unopposed. There was no volunteer for the post of vice-chair so SL proposed PH, who had agreed to stand if needed. (Post meeting note- SH has also agreed to support the chair so the post of vice-chair will be a shared post).

J C has resigned from the committee because of family commitments and a letter of thanks will be sent. Her contribution to the Summer Event was highly praised.

Committee: JA, CB, BB, JB, MH, LM, MR, LS, EW, AW

### Venue, date and time of future meetings

The Old School are happy for us to use their facilities but we are restricted to a Thursday. The dates for the coming year are as follows: 15/9/11; 20/10/11; 17/11/2011; 19/1/12; 16/2/12; 15/3/12; 19/4/12; 17/5/12; 21/6/12 (AGM);

### Building Update

Planning permission has been applied for. The application will become subject to Section 106 because it is a combined residential and surgery application and consideration has to be given to other factors such as schools and other services. This can cause delays.

### Any Other Business

**Surgery equipment:** A cheque was written to cover cost of TENS machines and accessories and a birthing ball and pump for midwife. BP machines will also be needed in future

**Bus shelters:** There have been a number of requests for a bus shelter with seating at the bus stops near to the new surgery. SL to write to Parish Council

**Marina Event:** Decided to put all our efforts into one day only. 'Lucky Squares', 'Guess Teddy's date of birth, misc. info for carers etc. Meet at Marina at 1.30 on Sunday 3<sup>rd</sup> July. KF to transport table, board etc JH, JB, CB, CT, MW, MR, SL to help

**Patient Participation:** LS informed group that there will be a patient survey to provide insight into patients views into services etc. Comments book for surgery to be supplied.

**PPG newsletter:** CB volunteered to investigate other newsletter for us. Ideas at next meeting please  
Next PPG meeting is Thursday 15th September at 7pm at the Old School

Agenda Items please forward to Sally

Contact: Sally Lovatt (01283) 702242 (work) (01283) 701960 (home) or [sally.lovatt@nhs.net](mailto:sally.lovatt@nhs.net)