

WILLINGTON SURGERY

Patient Participation Group (PPG)

Meeting held on Tuesday 3rd September 2024 at 6pm

Present:

Holly Goodrich (Practice Manager)	Jo James
Pete Horridge (Chair)	John Lousvet
Barbara McArdle (Treasurer)	Hilary Titterton
Gillian Gahagan (Vice Chair)	Gwen Johnson (visitor)
John Welch	
Gilly Welch	
Stephen Parnell	

Apologies:

Jim Evans
Hilary Hancock
Diana Winfield
Janice Heier

Minutes taken by Gillian & Pete

Number		Action
09/24/1	Apologies for absence Janice Heier, Diana Winfield, Jim Evans, Hilary Hancock	
09/24/2	Minutes of the previous PPG meeting Correction identified by Barbara: <i>“Regarding the minutes, I added a verbal report as the bank balance has increased from £3010.12 to £3578.12 due to a receipt of £568 from the cake sale. This was not shown on my written report due to timescale.”</i> Minutes agreed and signed off.	
09/24/3	Matters arising	Ongoing Pete
	11/23/4.3 Referrals update A summary of progress made on the referral project was created and passed over to Samantha Niblett, the new MP for South Derbyshire. Pete is seeing some instances of where new software is being utilised by UHDB to manage some aspects of referrals especially in the area of DNA’s.	
	11/23/4.4 Parent questionnaire / New decoration A summary of the responses has been passed to Mrs Ellis, who is awaiting the redecoration that Holly has arranged before engaging with implementation of agreed improvements. (After 7th Oct.)	PH/Susan Ellis
	05/24/9.2 Hi Vis jackets for H2H 2 new XL hi-viz jackets ordered and DR Farrow agreed to print when we get them and reprint old ones where the print is coming off.	Dr Farrow
	05/24/9 Secretary role Chair’s report highlights the need to broaden the search for assistance with Meeting minutes and other secretarial duties.	All
	07/24/9.1 Podcast combined with CHC (Community Health Champion) Full update in Chair’s report - Summarised as first CHC identified, Pete is working with a patient to create a case study. Podcast course identified if anyone wishes to undertake. Failing that Pete is more than happy to undertake the course as hopefully a stream of Podcasts should follow with More CHC’s. First one is regarding Pre diabetes. The first CHC is Nigel Hunt from Mercia Marina.	Ongoing Pete/Holly/Jo
	07/24/10.1 Fashion Show Fundraiser Update Full update in Chair’s report - Summarised as needs further discussion at today's meeting, including the possible use of Willington Village hall as alternative venue after Pete has been in contact with the people who look after the WVH diary. Discussion followed to share ideas of past and	Pete & Whole committee

	possible future events. Plan to organise a March date; begin listing raffle prizes already collected; identify tasks and timeline, etc. Anyone able to offer assistance in advance of and on the day with this will be really welcome, please.	
	07/24/10.3 Position of PIP machine for privacy. The privacy issue was to be minimised by the use of frosted plastic pieces either side at chest height but based on current usage and the upcoming decoration as well as the ongoing IT training being undertaken to encourage patients to use the nhs app from their mobiles and desktops, it may not be an efficient use of funds.	Closed for now
	07/24/10.5 Link with PPG Group No contact received, but Pete is always available to chat, should they wish to do so.	Closed
09/24/4	Correspondence 1-Holly to meet patient wishing to provide feedback confidentially (see Chair's report).	Holly
09/24/5	Chair update <i>Report previously circulated to members.</i> 1-CHC.(Pre diabetes, Nigel Hunt, case study) 2-Fashion Show.(SOS, Availability late October and March, previously used WVH) 3-Podcast training (Offer-CofE existing member discount))	
09/24/6	Surgery update <i>Report previously circulated to members.</i> 1.Holly shared with us the reasoning behind the Collective Action points in her report and the practices endeavours to minimise any impact on patients, wanting patients to understand and support the initiative. 2. Flu clinic - only one Saturday flu clinic this year (down to cost). Will cater to 1000 patients in minute length appointments so it will be a very busy day. H2H volunteers will be helping with ushering patients to receptionists.NB. There will be other midweek appointments later.	
09/24/7	Finance update <i>Report previously circulated to members.</i>	
09/24/8	New Initiatives <i>(See Chair's Report)</i>	
07/24/10	Any other business 1. John questioned if we are short of blood pressure monitors. Holly explained there are 20+ patients still waiting on the list. Patients returning late or damaged delay the turnaround. We have 28 machines coming in and out regularly. Surgery is already looking at systems to improve this. 2. Holly - defib battery (outside surgery) is running down. Can PPG pay for new? (£223 plus VAT £267.60) Barbara proposed and Peter seconded. Also looking at purchasing 24 hour blood pressure machines (approx £1500). More info to follow.	
	Meeting closed at 7pm.	

Date and time of next meeting **Tuesday 19th November 2024 at 6pm**

Agreed as a correct record: Chair..... Date:
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