WILLINGTON SURGERY Patient Participation Group (PPG)

Meeting held on Tuesday 19th September 2023 at 6pm

Present:

Pete Horridge (Chair)
Barbara McCardle (Treasurer)
Gillian Gahagan (Vice Chair)
Steve Parnell
Hilary Hancock

Apologies:

Hilary Titterton Sharon Traill Sara Bains

Number		Action
09/23/1	Apologies for absence	
	Apologies received and accepted from Hilary Titterton, Sara Bains	
	and Sharon Traill	
	Not in attendance Valerie Perry	
09/23/2	Minutes of the previous meeting	
	Accepted as a correct record.	
09/23/3	Matters arising	
	01/23/04.4 Hollybrook PPG have not been in touch yet.	Closed
	05/23/10 Health Literacy focus.	Progressing, further work needed by Pete and Sara.
	05/23/11 Online booking workshop. PIP not in place yet at	Insufficient companies yet to
	Repton, as Sales Director is still contacting advertisers to fund it.	fund the PIP, more work being undertaken.
	07/23/4.2 Discussion with various stakeholders regarding referral management continues.	
	07/23/4.3 Car parking information included in village magazine articles.	Closed
	07/23/4.4 Holly reported that there is no-where in reception suitable for a chair to be placed in reception which would not present a trip hazard. Patients should advise the receptionist they will wait in the waiting room if they need to be seated and the receptionist will call them at the appropriate time. 07/23/4.6 Holly confirmed that access to health records had now been actioned for all over 16-year-olds, from 18 th September	Closed
	onwards. Past record access would need an application to be made	Closed
	to the surgery. 07/23/4.7 The screen in reception had been removed.	Closed
	07/23/4.9 Mercia Marina were not prepared to receive blister	
	packs from non-residents, they must be taken to a pharmacy.	Closed

	07/23/08.1 Information from Digital Derbyshire re patient support to access their own healthcare has still not been released.	Gillian to add to Fb when available.
	07/23/08.2 A list of walking events was being prepared.	Pete Horridge
09/23/4	Correspondence None	
09/23/5	Chair updates	
09/23/3	Report previously circulated to members.	
	Holly thanked Pete Horridge for all his help with regard to referral	
	management. Pete advised he had spoken to other PPG's and	All to note.
	Practice Managers, and all were of the same opinion regarding this	
	issue.	
09/23/6	Surgery update	
	Report previously circulated to members.	
	Holly reported that 884 flu vaccinations took place on Saturday. Jo	
	James recorded her appreciation for the professionalism, efficient	Holly to advise staff
	and friendly way the day was organised. All present concurred.	
09/23/7	Finance update	
	Report previously circulated to members.	
	It was noted that due to difficulties with the bank changeover, the	
	practice will purchase the new bookcases and the PPG will re-	Pete Horridge
	imburse in due course. Another bank mandate form has been	
	requested, which will be actioned by Pete once received.	
09/23/08	Draft privacy notice	
	Accepted and adopted.	
	Noted further documents will come to the group for approval as	
	appropriate.	
09/23/09	Any other business	
	1. The group were updated on the parent questionnaire	
	currently being undertaken; results will be presented to	Lynne Clay
	the next meeting.	
	2. Holly advised the surgery was not undertaking COVID	
	injections as the clinical staff would need to be removed	
	from their normal duties.	
	3. Jo advised she was continuing to run IT sessions in Repton,	
	Ticknall and Findern. A specific session would be set up in	
	due course re access to the NHS App.	
	Thanks was given to Jo and her husband Wynn for this	Jo to note.
	work, from both the PPG and the surgery.	
	4. Pete advised the group he had attended the Derbyshire	
	Dialogue meeting recently and the 5-year strategy was	
	"prevention".	

Date and time of next meeting Tuesday 21st November 2023 at 6pm

Agreed as a correct record: Chair.....